

*NIO Requests*

11 August 1976

NOTE FOR ALL OPR STAFF CHIEFS

1. As mentioned at yesterday's staff meeting, all offices have been asked to notify the DDI's office of any service requests we receive from the NIO's. We have been told that the DDI would like to know about such NIO tasking as soon as we receive each request.

2. In order to give uniformity to the office's response, I would like each Staff Chief to forward the following information to [REDACTED] whenever an NIO request is levied on you or one of your staffers:

- a. Name of requesting NIO;
- b. description of the service requested;
- c. your estimate of the resources required to fulfill the request; and
- d. your judgment of the feasibility/desirability of servicing the request.



STATINTL

*cc: OPR Chrono*  
*[REDACTED] Chrono*  
*✓NIO*